



elegant shutters
by elegant windows

broadleaf™ Standard Shutter Order Form

CUSTOMER INFORMATION			SHIP TO			Shipping Methods		
Company: _____			Company: _____			<input type="radio"/> Residential <input type="radio"/> Regular Via Ground		
Account ID: _____			Address Line 1 _____			<input type="radio"/> Commercial <input type="radio"/> Expedite via Ground		
Contact _____			Address Line 2 _____			<input type="radio"/> Express <input type="radio"/> Will Call		
P.O. Number: _____		Order Date _____		City / State _____		Zip: _____		
Sidemark: _____			Telephone: _____			Fax: _____		Installer: _____

1 Line #	2 Room	3 Window Type	4 Match with Line #	5 Color Code/ Name	6 Hinge Color	7 Louver Size	8 Frame Type	9 Mount		10 Frame Extension	11 No. of Sides	12 Sill Option	13 Sill Location	14 Shutter				15 Panel Configuration
								IM	OM					MFF	WS	Width	Height	
1																		
2																		
3																		
4																		
5																		

1 Line #	2 14 Stile		3 15 T Post		4 15 Width Extension		5 16 Tilt Rod		6 17 Split		7 17 Divider Rail Location		8 18 Double Hung			9 19 Café Shutter		10 20 Track System		11 21 Qty	12 Surcharge	13 Subtotal	14 Total	
	Type	Default	Qty	Location	Standard or 2"	Standard/ Custom	Standard/ Hidden Tilt/ Offset	Equally / Specify	Center	Other (specify)	2" H. T Post	Location	Total Panels	Frame Height	Panel Height	Bypass/ BiFold	Boxout							
1																								
2																								
3																								
4																								
5																								

Special Instructions: _____

Subtotal
Sales Tax (CA Merchant)
Grand Total

broadleaf™ Standard Shutter Key Chart:

1) Item#: Start with Window #1 and continue.

2) Room: Window location.

Window Type: Single/ Side by side / Bay window/
Corner window

Match with Line No.: Fill in the Item # if applicable.

3) Color:

Pure White = 001
Silk White = 003
Pearl = 006
Steamed Milk = 009

4) Hinge Finish:

White Off White
Antique Brass Bright Brass
Stainless Oil Rubbed

5) Louver Size:

Elliptical: 2 ½", 3 ½", 4 ½".

6) Frame Type:

Deco Frame:
2" Deco Frame

L Frame:

1" Standard L Frame
French Door L Frame

Z Frame:

1.7" Bullnose Z Frame
2.5" Deluxe Z Frame
3" Elegant Z Frame

Hang Strip:

1 1/16" Hang Strip

Light blocks (top and bottom) will be provided

Buildout:

Standard Extension: ½", 1", or 1 ½"
Custom Extension : Up to 2"

7) Mount Type: Inside Mount = IM Outside Mount = OM

8) Frame Extension*:

Deco Frame:

Standard Extension: ½", 1", or 1 ½"
Custom extension: up to 2"

L Frame:

Standard Extension: ½", 1", or 1 ½"
Custom extension: up to 2"

Hang Strip (OM):

Standard Extension: ½", 1", or 1 ½"
Custom extension: up to 2"

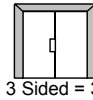
Z frame:

Standard Extension: ½", 1", or 1 ½"
Custom extension: up to 2"

9) No. of sides: Number of frame sides.



2 Sided = 2



3 Sided = 3



3 Sided Inverted = 3I



2 Sided + SP



3 Sided + SP



All sides = 4

10) Sill Option:

Sill plate (SP)
Sill Cap (SC)

11) Sill Location: Top / Bottom/ Left / Right

12) Shutter:

Max Frame to Frame Size= MFF Window Size= WS

Width / Height: Indicate shutter width and height

13) Panel Configuration: Indicate configuration from left to right.

Left = L
Right = R
T = T post



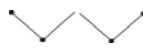
LL



RR



LR



LLRR



LRTLRL

14) Stile: Butt / Rabbet / Astragal

Default: 2" Butt – Single Panel
2" Astragal – Multiple Panel

15) T Post

Quantity: Specify quantity

Location:

Center

Width:

1" or 2" (face width)

Extension:

Standard Extension: ½", 1", or 1 ½"
Custom extension: up to 2"

16) Tilt Rod:

Hidden Tilt* will be spliced if the tilt bar exceeds 52". Default location is on the hinged side.

Center = C

Hidden Tilt* = H

Offset* = O

Split Tilt Rod:

Split equally = C

Other= Specify location

17) Divider Rail Location:

Required for all panels over 74" in height.

Divide in the center = Check "Center"

Other = Specify Center of Rail Location

Please refer to program binder for details on deviation.

18) Double Hung*

With 1" or 2" Horizontal T Post* : Y

Without 1" or 2" Horizontal T Post* :N

Location:

Center = C

Other = Specify location.

Total Panels:

Include panels in both top and bottom rows

19) Café Shutter:

Indicate Frame and Panel height.

Surcharge applies should Frame height exceeds Panel height by 5" or more.

20) Track System*:

Bifold Track= BF

Bypass:

Close Bypass Track = BPC

Close Bypass 3 Track=3BPC

Open Bypass Track = BPO

Boxout:

Plain box out / Deco box out.

21) Qty: Numbers of windows of the same specification.

* Surcharge applies. Please refer to Options and Surcharges page.